

**ADVANCED INFORMATION BULLETIN – SYLLABUS**  
**West Central District III / Southwest District IV**  
**VOLLEYBALL TOURNAMENT**

**Foss High School**

2112 S Tyler St  
Tacoma, WA. 98405

The Tacoma School District and Mount Tahoma High School welcome all the teams playing in the 2024 West Central District and Southwest District 3A Volleyball Tournament. Our tournament staff will work hard to provide a safe and successful tournament for all teams involved. To provide the best tournament conditions possible, all school athletic directors and head coaches must read and follow the procedures outlined in the syllabus. We ask that you enter through the pass gate and submit the proper team and supervision pass lists on or before the deadlines.

**Friday, November 15<sup>th</sup>**

3:30pm: Game #1 Lakes vs Enumclaw (Aux)  
3:30pm: Game #2 Kent Meridian vs N. Thurston (Main)  
5:00pm: Game #3 Todd Beamer vs Timberline (Aux)  
5:00pm: Game #4 Lincoln vs Prairie (Main)  
6:30 pm: Game 9 (Main) & Game 13 (Aux)  
8:00 pm: Game 10 (Main) & Game 14 (Aux)

**Saturday, November 16<sup>th</sup>**

12:00 pm: Game 18 (Main) & Game 17 (Aux)  
4:00 pm: Game 27 District Title Game (Main)

**SITE MANAGER**

**Shiante Reed**  
Athletic Director  
Foss High School

**PHONE:** 253-571-7425 (WK)  
253-330-0223 (CELL)  
**EMAIL:** sreed2@tacoma.k12.wa.us

**IMMEDIATE ATTENTION and ACTION REQUIRED**

Make copies and distribute this bulletin to the **Principal, Athletic Director, and Head Coach**

**E-mail numerical TEAM ROSTER** to [sreed2@tacoma.k12.wa.us](mailto:sreed2@tacoma.k12.wa.us)

We prefer you update the WPAN with a District format roster and either send that or we can pull it.

**E-mail Supervisory Gate List of school representatives to Shiante, no later than 4:00pm on Thursday Nov. 14th.**

**ADMISSION PRICES**

General Admission	\$10.00	(Adults & Students w/o ASB cards)
Students w/ ASB (SR & JR. HI)	\$5.00	
Senior Citizens 62+, Military	\$5.00	
Elementary - Under 12	\$5.00	Cash tickets available & Digital ticketing
Children 5 and under	free	*Additional <a href="#">GoFan</a> processing fees will apply to ticket prices

**Online ticketing is exclusively done online through GoFan.** Pre-purchase your online tickets at <https://get.gofan.co/>

**\*\*All students must pay admission, no free entry with ASB for either school.**

**TICKET GATE:** Ticket Gate will open at 3pm on Friday & will open at 10am on Saturday.

## TEAM INFORMATION

### ROSTER & ELIGIBILITY

We will use your WPA "District" roster form for the Mount Tahoma site team check in. Your WCD/SWD "District" Volleyball Roster should be completed and posted on your WPA Volleyball Roster page no later than **Thursday, November 14<sup>th</sup> by 4 pm**. We will pull the rosters off your site. Please note, a team photo is part of the "District" roster page.

### TEAM ENTRANCE

All players, coaches, and managers/trainers must enter the building through the Pass Gate which is located at the main entrance of the school.

### TEAM LIMITS

Each team will be allowed a roster of 14 players and 3 coaches, 3 team staff/managers, 1 supervisor, 1 medical. **These numbers are the same as the State Tournament. Only those listed on the official roster will be allowed on the playing floor or team bench.** All players and coaches/team staff/managers should enter together through the pass gate.

### TEAM INTRODUCTIONS

Due to the tournament format (two games being played simultaneously) there will not be player introductions or announcing.

### COURT ASSIGNMENTS

Determined by site manager. The Tournament Director or site manager shall have the authority to make adjustments.

## PASSES and GROUP ACCESS

### ACCEPTED PASSES

WCD Executive Board, SWD Executive Board, District III Lifetime, WCD Eligibility WOA member or observer card, WSSAAA, WSCA Coaches Association. *\*No other league or seasonal passes will be accepted.*

### PASS GATE & PASS LIST

The pass gate will be inside the main entrance of the school. Administrators and Faculty who are on the pass list must be in the area your students/fans are sitting in during matches. Your assistance is valuable and important in maintaining a positive sportsmanship like atmosphere at the tournament. Spectators wishing to leave and return for a later match will be stamped.

Your supervision pass list (attached at the end of this syllabus) must be emailed to Rhonda Stinson, Site Director, no later than 4:00 PM on **Thursday, November 14<sup>th</sup>** – [rstinso@tacoma.k12.wa.us](mailto:rstinso@tacoma.k12.wa.us)

## FACILITY INFO and SPECTATOR SEATING

### TRAINING ROOM

The Mount Tahoma HS training room will be open to provide ice for teams when requested. The training room is located in the locker room hallway next to the main gym. There will be one certified athletic trainer, to serve team and athlete needs. If you provide your team trainer, please bring your own training supplies.

### LOCKER ROOMS

Locker rooms will be available upon request. Teams should not leave gear or valuables unattended in the locker rooms. They will not be locked, and multiple teams will have access to them throughout the two days.

## SPECTATOR SEATING

Spectators are not allowed on the playing surface or the 1<sup>st</sup> row of bleachers at any time. All videotaping must also be done from the stands.

## GENERAL INFORMATION

1. Bands are not permitted at this event.
2. Only an official school banner (made of cloth or vinyl) will be permitted.
3. Artificial noisemakers of any kind are not permitted and may be confiscated by tournament supervisors or tournament staff.
4. Throwing confetti or other materials is not permitted.

## CHEERLEADERS

Cheerleaders will be admitted through the pass gate only and must be in uniform. During matches officials and/or the Tournament Director will determine what areas are suitable for cheer squads. For the safety of everyone involved cheer squads must stay in the designated areas. Please notify Shiante Reed by 4pm on Thursday, November 14<sup>th</sup> if your cheer squad will be attending.

## CONCESSIONS

The concession stand is in the cafeteria, it is open during most of the tournament hours.

## MATCH PROCESSES

## OFFICIALS & SCORERS

Officials have been assigned by the WOA to each tournament site. **These officials will serve as game officials and line judges.**

## LIBERO

**If your team uses a Libero, then you must provide a libero tracker at the scorer's table. If both teams use a Libero, the home team for the match will be responsible for providing the tracker at the scorer's table.** The WCD and Mount Tahoma HS will **not** supply a libero tracker. The scoreboards will be operated by tournament staff; however, they will not be the official score of the match. The tournament directors have arranged for official score keepers to be at the scorer's table for each match. They will have the official score.

## GAME BALLS

Game balls will be arranged by the tournament director. All game balls will be WCD approved volleyballs.

## PRE-MATCH WARM-UP

*The WIAA state tournament format will be used. We will start with 8 minutes of shared court time, followed by 6 minutes for the home team, then 6 minutes for the visiting team. Hitting or serving the ball into the opponent's court is not allowed during the shared court time. Teams are not allowed to warm-up on the sidelines or endlines while waiting for their court time.*

## TOURNAMENT RULES

2024 National Federation rules will be used with the following exceptions:

1. Each match will consist of 3 out of 5 sets. The first four sets to 25 and the fifth set to 15 with no cap. A team must win by 2 points.
2. Each team must furnish their own warm-up balls. Match balls will be furnished by the tournament manager.
3. All game officials and line judges will be furnished by the Officials Association.

## DESIGNATION OF HOME TEAM

1. The home team will be the bottom team on each bracket pairing.
2. The home team warms up first.

## **GAMES COMMITTEE**

The Games Committee will include the following:

- Site Manager – Shiante Reed
- Head Official – TBD
- A coach, athletic director, or school administrator present at the game – TBD
- A PSL, NPSL, SPSL or GSHL Athletic Director/volleyball commissioner – available by call if needed.
- Another event staff member – TBD

The Games Committee, composed of at least three of the individuals listed above, will hear, and decide on any protest and/or appeal.

## **DIRECTIONS and PARKING**

### **TEAM BUSES & TEAM VANS**

We ask that all team buses drop athletes off at the front entrance of the school AND park in the big parking lot between Cheney Stadium & Heidelberg. The teams will enter through the main entrance of the school.

### **SPECTATOR PARKING**

Spectator parking is in front of the school.

## **SPECTATOR EXPECTATIONS**

### **STUDENT CONDUCT**

As games are school functions, ALL SPECTATORS are expected to exercise good judgement in their conduct and dress. **UNACCEPTABLE CONDUCT IS CAUSE FOR EJECTION FROM THE PREMISES.** Artificial noisemakers, such as air horns, bells, whistles, etc. are prohibited, as is the throwing of confetti, and/or other objects. Megaphones are to be used by the cheer staff only.

It is important that building **administrators** provide match supervision and promote a safe enjoyable event for everyone. Please remind students to wear shirts, to observe the **school policy** of no body or face paint, no masks, and to observe good sportsmanship. If an issue with one of your students arises, we will ask you to address it.

### **DUTIES OF SCHOOL SUPERVISORS**

- Report to the event manager at least 30 minutes prior to their team's match.
- Must wear supervisor/school identification so that it is visible and easily seen.
- Sit with your school's student body and fans while your team is competing.
- Be active and visible in the cheering section with your student body and fans during all contests in order to discourage problems.
- Be willing to approach students and/or community members who display inappropriate behavior.
- Notify tournament staff of potential problem individuals.
- Be of assistance as requested by facility security staff or tournament management staff.
- Be sure aisles and stairways are kept clear in the stands.
- Keep your students and fans from entering the court surface.
- Assist in the orderly flow of traffic of fans entering and exiting the facility.
- At the conclusion of your match, assist your school's students and fans in leaving the bleachers.
- Foster the traits of good sportsmanship.

### **ALCOHOLIC BEVERAGES & SMOKING**

**NO ALCOHOLIC BEVERAGES OR SMOKING ALLOWED ON SCHOOL PREMISES.** This includes vape devices or electronic nicotine devices.